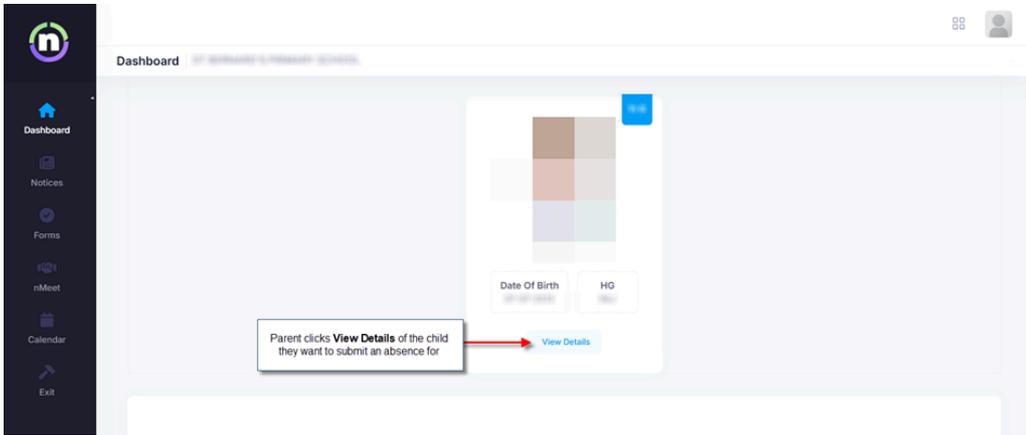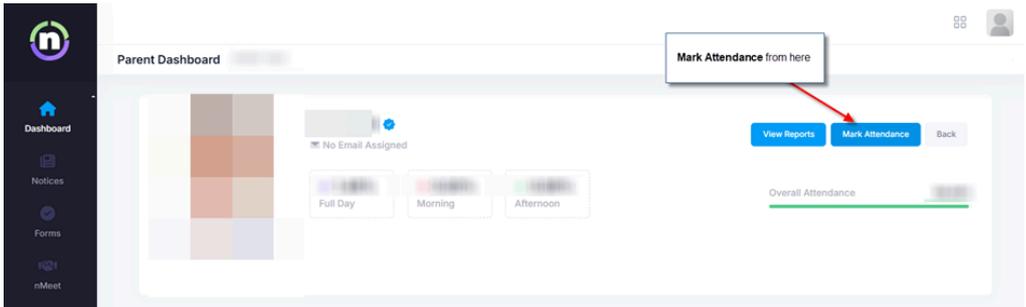# How does a parent submit attendance through the portal?

Modified on Wed, 5 Feb, 2025 at 10:50 AM

From the dashboard, they select the child they want to send an absence for:

In the student's profile, they click 'Mark Attendance':

They then enter the details of the absence: